



# Application for National Visa

This application form is free

PHOTO

1. Surname(s) <sup>1</sup>				FOR OFFICIAL USE ONLY	
2. Surname(s) at birth (previous surname(s)) <sup>2</sup>				Date of application:	
3. Forename(s) <sup>3</sup>				Visa application number:	
4. Date of birth (day-month-year)	5. Place of birth	7. Current nationality		File processed by:	
	6. Country of birth	Nationality at birth, if different:		Documents presented:	
8. Sex <input type="checkbox"/> Male <input type="checkbox"/> Female		9. Marital status <input type="checkbox"/> Single/a <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Widow(cr) <input type="checkbox"/> Others (specify)		<input type="checkbox"/> Travel document <input type="checkbox"/> Government authorisation <input type="checkbox"/> Request for government authorisation <input type="checkbox"/> Means of livelihood <input type="checkbox"/> Proof of accommodation <input type="checkbox"/> Medical certificate <input type="checkbox"/> Criminal record certificate <input type="checkbox"/> Travel medical insurance <input type="checkbox"/> Note verbale <input type="checkbox"/> Others:	
10. For minors: surname(s), forename(s), address (if different from that of applicant) and nationality of person who exercises parental responsibility or legal guardian					
11. Spanish National Identity Document Number, where applicable _____					
12. Type of travel document <input type="checkbox"/> Ordinary passport <input type="checkbox"/> Diplomatic passport <input type="checkbox"/> Service passport <input type="checkbox"/> Official passport <input type="checkbox"/> Special passport <input type="checkbox"/> Other travel document (please specify)					
Decision on visa: <input type="checkbox"/> Refused <input type="checkbox"/> Issued:					
13. Number of travel document	14. Date of Issue	15. Valid until	16. Issued by		
Valid from ..... until .....					
17. Postal and e-mail address of applicant			Telephone number(s)		
Number of entries: <input type="checkbox"/> One <input type="checkbox"/> Two <input type="checkbox"/> Over Two					
18. Residence in country other than country of current nationality <input type="checkbox"/> No <input type="checkbox"/> Yes. Residence permit or equivalent document.....Nº.....Valid until.....					
19. Current Profession					
Number of days:					

1 To be completed according to data which appears in travel document.  
2 To be completed according to data which appears in travel document.  
3 To be completed according to data which appears in travel document.

20. Principal purpose of journey:		
<input type="checkbox"/> Residence without work permit	<input type="checkbox"/> Residence - Family reunion	<input type="checkbox"/> Residence - Temporary work as employee (nine months a year)
<input type="checkbox"/> Residence - Employee	<input type="checkbox"/> Residence - Self employed	<input type="checkbox"/> Studies
		<input type="checkbox"/> Research (within the framework of hosting agreement signed by research organisation)
		<input type="checkbox"/> Accreditation
21. Date of intended entry into Spain		22. Number of entries requested: <input type="checkbox"/> one <input type="checkbox"/> two <input type="checkbox"/> more than two
23. Postal address of applicant in Spain		
24. Spanish Foreign National Identity Number (NIE) <sup>4</sup>		25.- Date of notification of decision issued by competent body for non-nationals <sup>5</sup>
<b>26. Data of individual resident in case of application for residence visa for family reunion</b>		
Surname(s) and forename(s) of individual resident in Spain		
Relationship (between applicant and individual resident in Spain)		
<input type="checkbox"/> spouse	<input type="checkbox"/> registered partner	<input type="checkbox"/> dependent direct relative (of spouse or partner) in the ascending line of the individual resident
<input type="checkbox"/> son/daughter(of the individual resident or spouse)		<input type="checkbox"/> dependent person subject to legal representation of individual resident
Date of birth	Nationality	Spanish Foreign National Identity Number or Spanish National Identity Number
Postal address of individual resident in Spain		Telephone number of individual resident
		E-mail address of individual resident
<b>27. Data of employer or company in the case of application for residence and employment visa</b>		
Surname(s) and forename(s) of employer or company name and surname(s) and forename(s) of contact person within company		
Postal address of employer or company		Telephone number of employer or company
		E-mail address of employer or company
Spanish Foreign National Identity Number or Spanish National Identity Number of employer or contact person within company		
Spanish Company Tax Identification Code		

<sup>4</sup> Essential when a decision has been previously issued by competent body for non-nationals in which applicant has received authorisation to reside or work

<sup>5</sup> Essential when a decision has been previously issued by competent body for non-nationals in which applicant has received authorisation to reside or work

<b>28. Data of educational establishment or research centre in case of applying for student or research visa</b>	
Name of educational establishment or research centre	
Postal address of educational establishment or research centre	Telephone number of educational establishment or research centre
	E-mail of educational establishment or research centre
Intended starting date for study or research	Intended finishing date for study or research
In the case of temporary stay of minors for educational reasons in programmes promoted and funded by Public Administrations, non-profit associations or foundations or other bodies or persons who do not exercise parental responsibility or who are not legal guardians:	
Surname(s) and forename(s) of person providing minor with accommodation or name of accommodating organisation and surname(s) and forename(s) of contact person within organisation	
Postal address of person providing minor with accommodation or accommodating organisation	Telephone number of person providing minor with accommodation or accommodating organisation
	E-mail of person providing minor with accommodation or accommodating organisation
Spanish Foreign National Identity Number or National Identity Number of person providing minor with accommodation or contact person of organisation	
<p>I am aware of and consent to the following: the collection of the data required by this application form and the taking of my photograph are obligatory for the visa application to be examined. Any personal data concerning me which appears on the visa application form, as well as my photograph, will be supplied to the relevant authorities and processed by those authorities for the purposes of deciding on my visa application. Such data as well as the decision taken on my application will be entered into and stored in a database. The authority responsible for its processing is the Consular Post at which the visa application was submitted. Data shall be accessible to those authorities competent to carry out checks on visas at external borders and in Spain, immigration and asylum authorities for the purposes of verifying whether the conditions for the legal entry, stay and residence in the territory of Spain are fulfilled, for identifying persons who do not or who no longer fulfil these conditions, for examining asylum applications and for determining responsibility for such examination.</p> <p>I am aware that I may exercise my rights of access, rectification, opposition and deletion of my personal data, pursuant to the provisions of Organic Law 15/1999, of 13 December, on Protection of Personal Data, by writing to: Dirección General de Asuntos y Asistencia Consulares del Ministerio de Asunto Exteriores y de Cooperación; calle Ruiz de Alarcón 5, 28071 Madrid.</p>	



I declare that to the best of my knowledge and belief all particulars supplied by me are correct and complete. I am aware that any false statements shall lead to my application being refused or to the annulment of a visa already granted.

I am aware that once the visa request has been submitted, a copy of this form, stamped to indicate the date and place of reception, shall be returned to the applicant and that arrangements may be made with the applicant as to the channel for requesting corrections or the supply of documents or certificates required, as well as for serving notice of summons and for notifying him/her of the decision adopted.

Notices and requests shall be made by telephone or fax to the contact number provided by the interested party or his legal representative. If these go unanswered, they shall be served in writing to the domicile set out in the application, which must be located within the consular district.

Summons and requests served must be complied with within a period not exceeding ten days, unless personal attendance is required, in which case the deadline is fifteen days.

Once all the possibilities of serving a notice have been exhausted, it shall be carried out by means of an announcement posted on the relevant notice board of the Consular Post for ten days.

If no reply is received to a request or summons within the time period, the applicant shall be deemed to have withdrawn his/her request and he/she shall be notified of the decision establishing this to be the case.

Decisions on a visa application shall be notified within a maximum period of one month, which cannot be extended, counting from the day following the date the application was submitted at the competent Consular Post for processing, except in the case of residence visas without work permit in which case the maximum period shall be three months. In this latter case, the application for the relevant residence authorisation which must be issued by the corresponding Government Department Office or Provincial Government Office shall put a hold on this time period until this authorisation is notified to the Consular Post.

Once the visa is granted it must be collected within a month, unless it is a visa for a family reunion or a visa for study purposes; in these cases, the period for collection is two months. If a visa is not collected within the aforesaid periods, the applicant shall be deemed to have renounced the visa granted and the application and accompanying documentation will be archived.

**I am aware that the visa fee is not refundable if the visa is refused**

27. Place and date

28. Signature (for minors, signature of person exercising parent responsibility or legal guardian)